

Date: October 6, 2014
To: Child and Adult Care Food Program Authorized Representatives
From: Community Nutrition Team
Subject: Revised Guidance Memorandums for the Child Care Component (Group Child Care Centers, Head Start Centers, Outside of School Hours Programs, At-Risk Afterschool Programs, and Emergency Shelters)

Four (4) of the CACFP Guidance Memorandums for the Child Care Component participating in the Child and Adult Care Food Program have been updated, including the Index of Program Guidance Memorandums page. All of the most current Guidance Memorandums and associated documents for the Child Care Component are available at:

http://fns.dpi.wi.gov/fns_centermemos

Please download the cover letter which details the changes made, the updated guidance memorandums and the index by going to each the following links, respectively. As always, please discard the outdated guidance memorandums and replace them with copies of these revisions in your center's guidance memorandum binder.

Cover Letter Summary of Changes (10/14)	http://fns.dpi.wi.gov/sites/default/files/imce/fns/pdf/covermemo_ccc.pdf
Guidance Memorandum 3C: CACFP Claim Submission And Processing	http://fns.dpi.wi.gov/files/fns/pdf/gm_3c_ccc.pdf
Guidance Memorandum 8C: Civil Rights Requirements in the CACFP	http://fns.dpi.wi.gov/files/fns/pdf/gm_8c_ccc.pdf
Guidance Memorandum 9C: CACFP Recordkeeping Requirements	http://fns.dpi.wi.gov/files/fns/pdf/gm_9c_ccc.pdf

Guidance Memorandum 12C: <i>CACFP Meal Pattern Requirements</i>	http://fns.dpi.wi.gov/files/fns/pdf/gm_12c_ccc.pdf
Index of Program Guidance Memorandums	http://fns.dpi.wi.gov/sites/default/files/imce/fns/pdf/index_page_ccc.pdf

Please share these updates with all pertinent staff within your agency.

If you have any questions, please contact your assigned consultant; a regional map with the assigned consultants is found at http://fns.dpi.wi.gov/fns_cacfpmap.

Thank you,

Community Nutrition Team
Wisconsin Department of Public Instruction